



"Access to All"  
**गरिमा विकास बैंक लिमिटेड**  
**Garima Bikas Bank Limited**

नेपाल राष्ट्र बैंकबाट 'ख' वर्गको इजाजतपत्रप्राप्त संस्था

**Head Office, Kathmandu-2, Lazimpat, Nepal**

*First Date of Publication – September 8, 2021 (23 Bhadra, 2078 BS)*

1. Garima Bikas Bank limited invites sealed bid from the interested and eligible supplier for the supply, delivery and installation of **Business Process Automation Modules**.
2. Bidders shall have at least 3 years of experience in related field and also proven track record of conducting similar projects in other BFIs.
3. Bidding documents can be purchased by eligible Bidders on the submission of a written request attaching copies of the Bidder's registration, VAT registration and tax clearance of fiscal year 2076/77 and upon payment of a non-refundable fee of NRs. 5,000.00 (Nepalese Rupees Five thousand only).
4. Bidders should submit 5% of bid amount either through cash deposit or Bid Bond which is valid up to 90 days beyond last date of bid submission.
5. Bids must be submitted to the General Administration Department before 3.00 PM on September 22, 2021 (6 Ashoj, 2078 BS). Documents received after this deadline will not be accepted.
6. The Employer reserves the right to accept or reject wholly or partly any or all the bids without assigning any reason, whatsoever.
7. Eligible Bidders may obtain further information and inspect the bidding documents at the office of the Employer at:

**Garima Bikas Bank Limited**  
**General Administration Department**  
**Head Office, Kathmandu-2, Lazimpat,**  
**Phone No +977 01 4445424/ 25/ 26/ 27 Fax No +977 01 4445430**  
**Email: [administration@garimabank.com.np](mailto:administration@garimabank.com.np)**