

# Notice for Expression of Interest (EoI)

Date of Publication: 2079/02/05

Garima Bikas Bank Ltd. intends to empanel potential legal consultant for the scope of work mentioned below. So, interested Nepalese Individuals/Firms/Companies having the qualifications, eligibility and satisfying the terms and conditions mentioned on approved Expression of Interest(EoI) are requested to submit the Expression of Interest (EoI) as per the format along with the Individual/Firm/Company profile/Curriculum Vitae (if possible), Self-Declaration documents and other required documents as per the requirement to the following address.

Garima Bikas Bank Limited  
Legal Department  
Central Office, Lazimpat, Kathmandu  
Phone number: 01-4445424/25/26/27/28, Toll free No.: 16600145444  
Contact Person: Bichar Sigdel  
Email: info@garimabank.com.np

## Scope of Work:

- Provide verbal/ written legal opinion relating to the bank's scope (Bond, Management, Labor, Customer, recovery etc.) being physically present at the Bank's premises or through other medium assist to the Bank in filing of the case, litigation, writ drafting etc.
- Represent the Bank in front of the Judicial, Quasi-Judicial and other government and non-government agencies etc. as per the request of the Bank.
- Legal review of forms/ formats for implementation by the Bank.
- Assist in designing documents (Forms/ Formats)
- Responding to all the national legislations, conflict of interests, procedural formality and other legal issues faced by the Bank in day to day operation,
- Provide legal advice on Bank's routine legal matters and matter relating to employee, management relation, or any such other issue.
- Work for the best interest of the Bank as an official legal consultant.
- Such other related task the Bank may assign from time to time.

## Other Information:

- Interested individual/firm/company require to collect Expression of Interest(EoI) having detailed information including application formats, eligibility, qualification etc. from legal department of the Bank.
- Application are to be submitted by 5:30 PM (office hour) of Jestha 20, 2079. In case the last day for submission of EoI falls on public holiday, it can be submitted on the following working day within 5:30 pm.
- Bank reserves right to accept or reject the EoI without assigning any reasons.
- For more information, you may contact to Legal Department, Central Office Lazimpat Kathmandu.



*"Access to All"*  
**गरिमा विकास बैंक लिमिटेड**  
**Garima Bikas Bank Limited**

नेपाल राष्ट्र बैंकबाट 'ख' वर्गको इजाजतपत्रप्राप्त संस्था

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